



Santa Rosa County Board of County Commissioners

Erica Grancagnolo, Grants Manager

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MEMORANDUM

TO: Tony Gomillion
FROM: Erica Grancagnolo, Grants Manager
THROUGH: Sheila Fitzgerald, Grants and Special Projects Director
DATE: April 6, 2016
SUBJECT: Settler's Colony Archaeological Monitoring Change Order

RECOMMENDATION:

Recommend approval of change order to contract with Quality Services, Inc. to extend archaeological monitoring services an additional 4-6 weeks (20-30 monitoring days) for the Settlers Colony HMGP drainage improvement project due to delays caused by the recent rain events and the resulting need for de-watering activities.

BACKGROUND

Archaeological monitoring is a requirement of the Florida Division of Emergency Management Settlers Colony HMGP drainage improvement project. An archaeological monitor meeting the Secretary of the Interior's requirements for archaeology must be present during all ground disturbing activities. Due to the recent heavy rains, the construction contractor for the project has estimated that ground disturbing activities will be completed by May 15, 2016. Archaeological monitoring rates are \$600 for a full monitoring day and \$400 for a partial monitoring day.

The contract approved at the December 10, 2016 BOCC meeting included a not to exceed amount of \$36,000. The change order will authorize an additional \$18,000 for monitoring services, with a federal share of 75% and a local match of 25%. The grant funding is available, and the match has already been budgeted to the project as contingency funding.