



# SANTA ROSA COUNTY DEVELOPMENT SERVICES

6051 Old Bagdad Highway, Suite 202 | Milton, Florida 32583

5555

BECKIE CATO  
Planning and Zoning Director  
beckiec@santarosa.fl.gov

RHONDA C. ROYALS  
Building Official  
rhondar@santarosa.fl.gov

## Refund Request to Escrow Account

### MEMORANDUM

**TO:** Rhonda C. Royals, Building Official

**FROM:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

I hereby request a refund to our Escrow account on permit number \_\_\_\_\_,

in the amount of \$\_\_\_\_\_. The reason for the refund is \_\_\_\_\_

\_\_\_\_\_.

Please refund to Escrow Account Number:

\_\_\_\_\_

Thank you for your assistance.

\_\_\_\_\_  
Signature of License Holder

\_\_\_\_\_  
Print Name